

**RIDGEFIELD HISTORIC DISTRICT COMMISSION**  
**Town Hall, 400 Main Street**  
**Ridgefield, CT 06877**  
**July 18, 2024**

Policy: Historic District Commission meetings will be conducted under Roberts Rules of Order and all participants are expected to conduct themselves with dignity and treat all those present with respect, empathy and civility.

**APPROVED SPECIAL MEETING MINUTES**

A Special meeting of the Ridgefield Historic District Commission (“HDC”) was held at 400 Main Street, Ridgefield CT 06877, on Thursday, July 18, 2024, and beginning at 6:30 p.m.

The following members were present:

Dan O’Brien (Chair), Sean O’Kane (Vice-Chair), Kam Daughters, Sara Kaplan (alternate for Harriet Hanlon), Mark Blandford (alternate for Rhys Moore)

**AGENDA**

**1) Placement of road signs for the Historic Districts in Ridgefield**

**Meeting:**

The meeting was called to order by Mr. Dan O’Brien at 6:32 p.m.

Mr. O’Brien distributed a package showing proposed sign placement, pictures of current signs throughout Ridgefield and pictures of various brackets.

Mr. O’Brien stated that he was present last week at the installation of the first sign which would have been located on the south end of Main Street and found the post size was overwhelming and he canceled the installation.

Mr. O’Brien suggested to restart the process, specifically with sign design and size. He asked everyone present to review the regulatory requirements (which he handed out).

Mr. O’Brien said once the HDC agreed upon the design and material, they would appear before the Ridgefield Architectural Review Board for consideration before they submitted the State paperwork. Mr. O’Brien handed out the checklist paperwork to the Commissioners. Mr. Blandford said there were quite a number of requirements. Ms. Daughters asked if this paperwork was necessary for the Main Street sign. Mr. O’Brien said it was specifically for Main Street because it was a State road, but all

the signs would be fitted with the same posts and brackets to be consistent. Mr. O'Brien noted that the posts needed to be breakaway, which is why the current posts were unusable.

In preparation for the current HDC meeting, Mr. O'Kane did a preliminary signage sketch addressing the scale. He mentioned the sign could have supporting chains. Ms. Daughters said the Ridgefield Historical Society's sign was on chains. They found their sign swung too much, which could be an issue. Mr. O'Kane said they would have to take a look at the sign's composition.

Mr. O'Kane said he would go through the State paperwork and update the current preliminary signage sketch. Both Ms. Kaplan and Ms. Daughters said the HDC current signs looked good. Mr. O'Kane asked where the HDC signs resided. Mr. O'Brien said the sign company had the signs.

Mr. O'Brien said at the next meeting, he wanted to continue discussing the sign designs and locations.

Mr. Blandford left at approximately 7:00pm.

Ms. Daughters said she really liked the design of Mr. O'Kane's preliminary signage sketch.

**Mr. O'Kane moved and Ms. Kaplan seconded a motion to adjourn the Historic District Commission Meeting at 7:04 p.m. Motion passed by unanimous vote.**

Respectfully submitted,

Nancy L. Fields  
Recording Secretary