

OCT 24 2018

Planning & Zoning Commission
Inland Wetlands Board

VILLAGE DISTRICT CONSULTANT

DATE: October 23, 2018APPLICANT: 23 and 23½ Catoonah Street
Convert restaurant to multi-family units
and general officeMEETING LOCATION: Town Hall Annex
Back Lower Level Conference Room

VDC MEMBERS:

(Place check next to those who attended)

☒ S. Benton ☐ J. Clements ☐ J. Goldfluss ☐ J. Heyman
☒ J. Kinnear ☒ L. Lavelle ☒ G. Lounsbury
ALSO PRESENT: Mr. Sturges, Doug MacMillan
APPLICATION: ☐ Special Permit – *New Building* ☐ Site Plan Approval
☐ Special Permit – *Addition* ☐ Signs
☒ Exterior Renovation ☐ Other: _____

ACTION: ☒ VDC recommends design approval as noted
☐ VDC does not recommend design approval
☐ Additional design studies/information requested
☐ Other: _____

COMMENTS, EXCEPTIONS AND/OR RECOMMENDED CONDITIONS

The VDC recommends approval of the application as submitted with the following comments:

- 1) Provide a door with glass panes to the staircase to the 2nd Fl., and/or a window at the second floor level letting light into the staircase
- 2) Provide a closet in the 1st Fl. studio apartment.

<u>Vote</u> For approval of recommendations: 4	Against approval of recommendations: 0
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BY: John Kinnear



VILLAGE DISTRICT CONSULTANT

DATE: October 23, 2018

RECEIVED

OCT 24 2018

APPLICANT: 16 Bailey Avenue

Planning & Zoning Commission,
Inland Wetlands Board

MEETING LOCATION: Town Hall Annex
Back Lower Level Conference Room

VDC MEMBERS:

(Place check next to those who attended)

☒ S. Benton ☐ J. Clements ☐ J. Goldfluss ☐ J. Heyman
☒ J. Kinnear ☒ L. Lavelle ☒ G. Lounsbury

ALSO PRESENT: Mr. Vanacker

APPLICATION: ☐ Special Permit – *New Building* ☐ Site Plan Approval
 ☐ Special Permit – *Addition* ☒ Signs
 ☐ Exterior Renovation ☐ Other: _____

ACTION: ☒ VDC recommends design approval as noted
 ☐ VDC does not recommend design approval
 ☐ Additional design studies/information requested
 ☐ Other: _____

COMMENTS, EXCEPTIONS AND/OR RECOMMENDED CONDITIONS

The VDC recommends approval of the signs as submitted.

- Bracket supports: Check with the Building Inspector for the proper attachment. Signs must be attached to the bracket with closed rings, not hooks to prevent blowing off.

Vote

For approval of recommendations: 4

Against approval of recommendations: 0

BY: John Kinnear



VILLAGE DISTRICT CONSULTANT

DATE: October 23, 2018

APPLICANT: 31 Bailey Avenue

RECEIVED

OCT 24 2018

Planning & Zoning Commission
Inland Wetlands Board

MEETING LOCATION: Town Hall Annex
Back Lower Level Conference Room

VDC MEMBERS:

(Place check next to those who attended)

☒ S. Benton ☐ J. Clements ☐ J. Goldfluss ☐ J. Heyman
☒ J. Kinnear ☒ L. Lavelle ☒ G. Lounsbury

ALSO PRESENT: Mr. Ritzcovan

APPLICATION: ☐ Special Permit – *New Building* ☐ Site Plan Approval
 ☐ Special Permit – *Addition* ☒ Sign
 ☐ Exterior Renovation ☒ Other: Awnings

ACTION: ☐ VDC recommends design approval as noted
 ☐ VDC does not recommend design approval
 ☒ Additional design studies/information requested
 ☐ Other: _____

COMMENTS, EXCEPTIONS AND/OR RECOMMENDED CONDITIONS

The VDC requires a measured drawing showing the full intent of the applicant regarding the storefront.

- 1) The sign cannot exceed 25 square feet, and we recommend that the graphics be simplified and not use so many different fonts.
- 2) The (4) gooseneck light fixtures should be specified, and the size accurately shown on an elevation drawing.
- 3) The awnings should be shown with closed ends, and the sizes of the awnings should also be shown.
- 4) The size and placement of the window shutters should be shown on the elevation.
- 5) The planters shown on the sketch should be sized on the elevation.

Vote

For approval of recommendations: 4

Against approval of recommendations: 0

BY: John Kinnear

