

**Town of Ridgefield Charter Revision Commission (CRC)**

**Unapproved Meeting Minutes**

**August 10, 2023, at 6:30 p.m.**

**Town Hall Annex Conference Room #2**

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription. A video of the meeting is available on the Town's website.

Members Present: Bob Cascella, Rebecca Mucchetti, Derick Schirm, Tom Lansen, Todd Zagorec  
Mike Lordi, Michael Rettger, and Laurie Christiansen

Member Absent: Kim Welton

**1. Call to Order**

The meeting was called to order by Ms. Mucchetti at 6:30 p.m.

**2. Public Comment**

No public comments.

**3. Review components of Final Report**

The CRC reviewed the revisions made to the components of the Final Report.

**4. Vote on Final Report**

Motion to approve the Final Report and refer to the Board of Selectmen by Mr. Cascella, seconded by Mr. Lansen. Motion carries 8 to 0.

The CRC discussed the timing of submitting the Final Report to the Board of Selectmen.

**5. Communications**

The CRC discussed the items that should be highlighted in the final communication release.

Motion to send an official thank you to Gillian Sheerin, with a copy to the Board of Selectmen and human resources by Mr. Rettger seconded by Mr. Schirm. Motion carries 8 to 0.

**6. Correspondence**

Ms. Mucchetti acknowledged an email from Kim Welton.

**7. Minutes – Review and Approval**

Motion to approve as amended the minutes of the July 27, 2023, meeting by Mr. Rettger, seconded by Mr. Cascella. Motion carries 8 to 0.

Motion to approve the minutes of the August 3, 2023, meeting by Mr. Rettger, seconded by Mr. Lansen. Motion carries 8 to 0.

**8. Adjourn**

Motion to adjourn at 7:25 p.m. by Mr. Cascella, seconded by Mr. Schirm. Motion carries 8 to 0.

Respectfully submitted,  
Mike Lordi, Recording Secretary