# POSITION AVAILABLE

**TITLE:** Parking Enforcement –
Spring and Summer-EVENT PARKING OFFICER **- $18/hr**
Various Tuesday and Thursday evenings for CHIRP Concerts, and various weekend events at Ballard Park.

**DESCRIPTION:** Event Parking Personnel are responsible for managing and coordinating parking operations during various events, such as concerts and festivals. They ensure smooth traffic flow, efficient parking, and a positive experience for event attendees.

**Key Responsibilities:**

- Parking Coordination: Direct vehicles to appropriate parking areas and assist in the efficient use of parking space. Coordinate with parking enforcement officers to ensure smooth traffic flow and adherence to parking regulations.
- Customer Service: Provide friendly and professional customer service to event attendees, answering inquiries, providing directions, and assisting with any parking-related issues or concerns. Handle complaints or conflicts in a calm and effective manner.
- Traffic Management: Direct and guide vehicles to available parking spaces, optimizing parking capacity. Coordinate with traffic enforcement personnel to manage vehicle entry and exit points, ensuring a smooth flow of traffic.

**Qualifications and Skills:**

- High school diploma or equivalent;
- Strong communication and interpersonal skills to effectively interact with event attendees, staff, and external stakeholders.
- Excellent problem-solving abilities and the capacity to handle high-pressure situations calmly and efficiently.
- Knowledge of parking regulations, traffic control techniques, and safety protocols.
- Physical stamina and the ability to stand or walk for extended periods in various weather conditions.
- Flexibility to work evenings, weekends, and holidays, as required by event schedules.

**HOURLY RANGE:** $18 per hour

**TO APPLY, please send completed Application and Resume to:**
**TOWN HALL, HUMAN RESOURCES**
**400 Main Street, Ridgefield, CT 06877**
**or personnel@ridgefieldct.org Office # 203-431-2773/2775**