

Town of Ridgefield
Parking Authority Regular Meeting
Thursday, August 19, 2021 – 8:00 a.m.
Town Hall Lower Level Large Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present:

J. Wilmot, E. Burns, M. Recck

Members absent:

None

Chairman Wilmot called the meeting to order at 8:06 a.m.

1. Approval of minutes. Mr. Recck made a motion to approve the minutes from July 15, 2021, seconded by Ms. Wilmot. Motion approved 3 – 0.
2. Discussion of Donnelly lot and Ridgefield Thrift Shop correspondence. Discussion of the letter sent to Rudy Marconi regarding volunteers' being ticketed while working at the Thrift Shop. Ms. Burns suggested that since the license agreement with the Donnelly Trust includes a total of 55 Landlord permits, the management of the Thrift Shop should request some of those permits for their volunteers. Ms. Wilmot suggested that they can easily be shared by the various volunteers by holding them at the desk at the shop - when the volunteers arrive, they can just go in and get one for their car for the day, and return it when they leave. Ms. Burns will draft a letter to Mr. Marconi making this recommendation.
3. Update on Governor Street parking lot expansion. Ms. Wilmot presented an update on the construction of the extended lot which provides all day free parking for the Central Business District. The expansion will add 38 spaces to the existing +/- 63 spaces, for a total of around 100. Those who use the lot have been allowed to park on the north side of Veterans Park school, but that will end on 8/23 when teachers and staff return to the building prior to the opening of school on 8/30. It is expected that the new lot will be completed by the end of September. In anticipation of the completed lot, the PA needs to reach out to business owners and landlords to encourage those working all day downtown to utilize the new lot. This will be done by email and social media.
4. Mapping project. Former PA member Sheri Lussier has the CAD file and is willing to make updates as provided by the PA. Chairman Wilmot will see if she can also get a copy of the file as Mr. Recck works on software professionally and may be able to work with the file. In the meantime, Ms. Wilmot will try to make copies of the large-format printed version so we can continue on this project at an upcoming meeting.
5. Update license agreement progress. Ms. Burns had not had time to work on the next agreement, which will be with Amatuzzi (411 & 415 Main Street). She will work on the document for the next meeting. Urstadt Biddle would be next, and possibly revisiting Love Realty which was not finalized due to an impasse with the property owner prior to the Covid shutdown.
6. Other Business:
 - a. Ms. Burns inquired about the Enforcement Agent's work schedule. Ms. Wilmot will discuss with Laurie Fernandez.

- b. In early August, Ms. Wilmot submitted a letter to Rebecca Mucchetti regarding our concerns about parking in the CBD and the activities of the P&Z Business Subcommittee, including a request to participate in any discussion of zoning regulation changes that might be proposed for the CBD. No response has yet been received. The subcommittee apparently held a meeting recently. Mr. Recck will check the town website for agenda and minutes.

Adjournment. E. Burns moved, and M. Recck seconded a motion to adjourn at 9:00 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns