

Town of Ridgefield  
Parking Authority Regular Meeting  
April 18, 2024 – 8:00 a.m.  
Town Hall Lower Level Small Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES - APPROVED

**Members present:** J. Wilmot, E. Burns, M. Recck

**Members absent:** None

**Also Present:** L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:01 a.m.

1. Approval of minutes from March 21, 2024. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 3/21/24. Motion passed 3 – 0.
2. Parking Enforcement Officer report: Mr. Yarrish reported that the EV stations in the CVS lot have been installed and the signs will go up today. These are the 3 chargers (6 spaces) to the north side of the lot near Ballard Park. He also noted that there is a storage container and a truck in the lot owned by the property manager that are taking up 3 spaces each. With the loss of 6 spaces for non-EV cars, Mr. Recck will email Brian Capone (property manager) to request that the truck be removed. Additional identification of EV spaces using the standard identification should be painted in the space. Mr. Yarrish will inform the town when the lot is re-striped.
3. CVS/USPS lot discussion
  - a. No progress with USPS.
  - b. Mr. Recck emailed the proposed new parking map to Benenson but has not heard anything back from them. He will follow up.
4. Review draft agreements
  - a. Regency Centers, 404-424, 424R & 426 Main Street. No draft yet. The PA needs to find out how many landlord permits have been distributed which are allowed to be used in the Bailey Avenue town lot.
  - b. Fairfield County Insurance Services, 401 Main Street. Ms. Burns distributed a draft license agreement and map. She will make some changes and corrections and send to Mr. Recck for forwarding to the FCIS manager.
5. New violation and permit cost increase discussion. The PA is scheduled on the Board of Selectmen for April 24. One or two members will attend to answer any questions regarding the proposed increase in 6-month parking permits fee and the addition of the EV parking violations.
6. 3 Big Shop Lane discussion. Application has been withdrawn but will likely be re-submitted.
7. Governor St lot to Bailey Avenue sidewalk discussion – no progress.

8. Parking Data review. No reports received. Mr. Recck will get them from L. Fernandez and forward to the PA members.

9. Other business - none

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:30 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns