**MINUTES OF THE POLICE COMMISSION SPECIAL MEETING**

**Thursday, August 12, 2021 at 7:00p.m.**

**Town Hall Annex**

**66 Prospect Street**

**Anyone requiring special accommodations due to disability is asked to contact Headquarters at 438-6531 at least 48 hours prior to the meeting.**

**Commissioners Present:** George Kain, Secretary

Isabel Caporale

Ralph Money

**Also Present:** Chief Jeff Kreitz

Major Stephen Brown

These minutes are an overview of the meeting; not a verbatim text.

The meeting was called to order at 7:00 pm by Commissioner Kain.

1. **APPROVAL OF MINUTES**

Commissioner Kain requested a motion to accept the minutes of the June 17, 2021 Police Commission Special Meeting. Commissioner Money made the motion and Commissioner Caporale seconded the motion.

**All in favor**

Commissioner Kain requested a motion to accept the minutes of the July 26, 2021 Police Commission Special Meeting. Commissioner Money made a motion and Commissioner Caporale seconded the motion.

**All in favor**

1. **COMMISSION CORRESPONDENCE**
2. **Voicemail**

Commissioner Kain received several voicemail messages. One message was from a resident on Rockwell Road in reference to a sign. The caller has already spoken to Officer Caswell.

Another caller requested stop signs in the old post office parking lot. Commissioner Kain spoke to the caller and advised her that the parking lot is private property.

A third caller expressed concerns for traffic safety and requested increased traffic enforcement throughout town. Commissioner Kain returned the call and left a voicemail message with the caller expresses the Commission’s commitment to traffic safety.

1. **Written Correspondence**

Chief Kreitz informed the Commission that their PAC CT membership renewals arrived and were completed. Also, Chief Kreitz received a sign replacement request form a resident and Officer Caswell was assigned.

1. **PUBLIC COMMENT** - None
2. **NEW BUSINESS** None
3. **OLD BUSINESS**
4. **Building Feasibility Study Update** – The next meeting is being planned.
5. **CHIEF’S REPORT**
6. **Traffic/Sign Report**

The Commissioners reviewed Officer Caswell’s Sign Report.

1. **Training/PR Report**

The Commissioners reviewed Captain Platt’s Training and Public Relations reports for June and July.

1. **Department Statistics**

Chief Kreitz highlighted several statistics from the July report. Of note, the number of stolen motor vehicles has decreased. Chief Kreitz praised the officers’ efforts to keep these crimes at a minimum.

Chief Kreitz reported the total incidents for the month of July was 1,105.

1. **UNION PARTICIPATION**

None

1. **EXECUTIVE SESSION – to discuss personnel matters**

**Commissioner Money made a motion to go into Executive Session at 7:35 pm. Commissioner Caporale seconded the motion.**

**Motion carried unanimously.**

**The Police Commission returned to Public Session at 7:37 pm.**

**Commissioner Money made a motion to accept LT Gates’ request for an extension of his retirement date as per contract. Commissioner Caporale seconded the motion. Motion carried unanimously.**

**Commissioner Money made a motion to accept Sgt. Brown’s request for an extension of his retirement date. Commissioner Caporale seconded the motion.**

**Motion carried unanimously.**

**Commission Money made a motion to end the meeting. Commissioner Caporale seconded the motion.**

**Motion carried unanimously.**

**Meeting ended at 7:42 pm.**

Respectfully Submitted,

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George Kain

Police Commission Secretary