

To: **Ridgefield Business Establishments**  
From: Chief of Police  
Subject: Police Department Business Directory and Burglar Alarm Information/Update

The Police Department is currently updating information relating to your place of business. This information is vital to us in order to make contact with you should an emergency occur at your business establishment after hours. Please complete the following information and return to the Ridgefield Police Department, Records Division.

**NAME OF BUSINESS:** \_\_\_\_\_  
**BUSINESS ADDRESS:** \_\_\_\_\_  
**BUSINESS PHONE:** \_\_\_\_\_

**OWNER OF BUSINESS:** \_\_\_\_\_  
**HOME ADDRESS:** \_\_\_\_\_  
**HOME PHONE:** \_\_\_\_\_

**PERSONS TO CALL IN AN EMERGENCY:**

(1) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_  
(2) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_  
(3) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_

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Does business have a burglar alarm:    Yes    ☐            No    ☐

If yes, name of alarm company: \_\_\_\_\_

Person to be contacted if alarm is activated. (List names in the order you want the person called; persons listed should have keys to establishment plus an alarm key or code.)

(1) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_  
(2) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_  
(3) \_\_\_\_\_ Phone #: (     ) \_\_\_\_\_ - \_\_\_\_\_

Best Regards,

\_\_\_\_\_  
Jeff Kreitz  
Chief of Police