TOWN OF RIDGEFIELD
Building Department

REQUIREMENTS TO SUBMIT AN ONLINE BUILDING PERMIT
APPLICATION IN VIEW PERMIT.

1) Attach a letter of authorization from the property owner (LOA), if the person applying is not owner.
(Note* Any work done in a condo complex must also have a (LOA) from the Condo Association.

2) Attach 1) set of Construction Plans.
OR if plans are too large to attach, BRING IN:

For New Construction (3) sets of Construction Plans).
For Additions/Alterations (4 sets).
For Pools (3) sets of stamped Engineered plans).
Note if Commercial Construction(the Fire Marshal will require a set of plans).

3) Attach Workers Comp or Affidavit and License for the contractor listed .
Note (if the owner is listed as the contractor (attach the Affidavit),no license is required for an owner acting as contractor, unless for New Building Construction.

4) Attach the Health page if on Septic.

5) If this is for an Addition, Accessory Structure or a New Building, BRING IN:

(2) copies of an A2 embossed sealed Survey done by a surveyor showing the proposed new construction. This must show distances to the property line, if on septic (show distances of septic and well from proposed construction.

1) Attach Zoning Regulation form.
2) Attach Erosion and Sediment Control Compliance form.
3) Attach and Erosion Plan.

See and attach fees for Building Review.
Planning and Zoning Review if applicable, Fee to be added.
Health Review if applicable, fee to be added.